

WHITEWATER UNIVERSITY OF CALIFORNIA APPLICATION FOR GRADUATION

PART I: PERSONAL INFORMATION

Name: _____ Student ID: _____

Address: _____

Email: _____ Phone: _____

Note: Please be sure to view or update your current mailing and email address under your Personal Information in WUC Moodle system. The university will not be responsible for any lost mails if it is not updated.

PART II: GRADUATION PROGRAM

After Fall Spring Summer, _____ (year) graduation examination, I have completed or will be completed the credits required for the following program and hereby apply for graduation.

Graduation Program Enrolled:

1. Master of Science in Traditional Chinese Medicine (Chinese program)
2. Master of Science in Traditional Chinese Medicine (English program)
3. Master of Science in Computer Science Engineering (English program)
4. ESL - English as a Second Language (non-degree certificate program)

PART III: GRADUATION SELF-CHECKLIST

Check the box if you have completed all the required documents. Please ensure you check all the boxes before you submit this application form.

5. Had completed all required courses and credits (MSTCM 196 units) based on the study plan when enrolled with a minimum GPA of 3.0 (unofficial transcript available in the Moodle)
6. Valid CNT certificate (5 years)
7. Valid CPR certificate (2 years)
8. Valid TB Test proof (skin 1 year, blood 3 years, x-ray 5 years)

9. Complete the required clinical training (signed by the clinic director and uploaded to Moodle profile)
- 9.1. Clinic hours: _____ (min 990 hours required)
- 9.2. Clinic patients: _____ (min 350 patients required)
- 9.3. New patients: _____ (min 50 patients required)
- 9.4. Case review: 2 copies
- 9.5. Patients survey: 8 copies
- 9.6. Evaluation form: CL1, 4 copies + CL2, 4 copies + CL3, 4 copies
CL4, 6 copies + CL5, 6 copies + CL6, 6 copies + CL7, 6 copies
10. Check/upload if the following documents are presented in WUC Moodle system under the Personal Information & Profile section:
- 10.1. a signed application form when enrolled to the program
- 10.2. a signed enrollment agreement (EA)
- 10.3. a signed Notice to Prospective Degree Program Students (initial on the EA)
- 10.4. a signed School Performance Fact Sheet (SPFS)
- 10.5. a copy of new student survey
- 10.6. a signed copy of Portrait right form
- 10.7. a signed copy of WUC school catalog
- 10.8. signed copies of the course registration forms for each semester
- 10.9. Diplomas from undergraduate or college degrees
- 10.10. Original transcripts from previous universities (foreign universities need to provide a certified report from a transcript-certifying agency)
- 10.11. Copy of U.S. passport or Green Card
- 10.12. Two copies of ID photos
- 10.13. Formal resume
- 10.14. Two recommendation letters
- 10.15. 500 words for the purpose of learning Chinese medicine
- 10.16. English/Chinese Proficiency Certificate (TOEFL)
- 10.17. Signed study plan

I, _____, hereby confirm the mailing address, permanent address, phone number and email address are correct (If WUC fails to reach the students, students will be contacted through the mentioned methods. If you mailing address, phone number and email are different to application, please fill the Change Address Form)

PART IV: GRADUATION & DOCUMENTATIONS

The application fee includes the following documents/services:

11. Paid Application fee: \$390 \$100 (note: since there is no graduation ceremony in 2023, the graduation application fee for the documents and services is \$100)
12. ONE official copy of diploma
13. ONE official copy of transcript
14. Postage fee of sending graduates' official transcripts to the California Acupuncture Board (note: please check whether other documents need to be provided to the California Acupuncture Board)
15. Graduation Cap, Gown, Hood & Tassel for attending the graduation ceremony
16. Administrative review for Graduation Exit Application

By signing this document, I understand the terms and conditions for this application and certified that the information provided above is true and accurate.

Student Signature

Date

For Office Use Only

Is the candidate eligible for Graduation? Yes No (if no, state reasons)

GRADUATION APPLICATION REVIEW

- Check if the Payment Record is correct and is with the signature of accountant
- Review the graduation application completed by the student with the documents on Moodle
- The students finish all graduation exams
- The Registrar Officer prints the official diploma and transcripts
- The Registrar Officer uploads all graduation documents to Moodle and keeps the paper copy in the school's Record Room

Advisor Printed Name & Sign

Date

Dean/ Associated Dean Printed Name & Sign

Date